

You receive praise from your boss and take credit for it without mentioning that another colleague actually did this work.



You are invited to an interview for a new position as a social media manager and are asked to justify why you are the best candidate for this position.



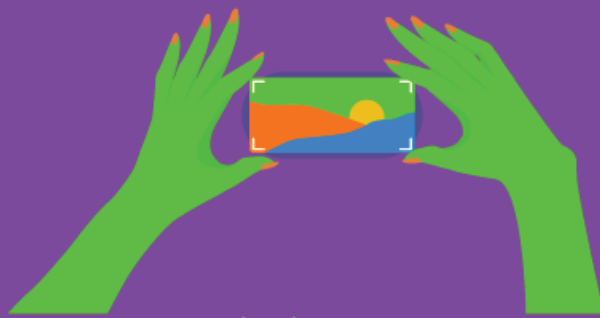
You have an argument with a colleague and both of you avoid meeting together. Now, you are asked to work together on a common project. You need to organize the first meeting and agree on the first activities.



A colleague is sympathizing with right-wing parties and is steadily trying to involve you in political discussions and impose his/her own political views. You find it very annoying and you've decide to address this topic immediately.



Your supervisor is upset about your posts/pictures of your profile in social media and asks you to fix it the next days. You are not willing to do this and try to “negotiate” this situation.



You have to provide feedback to a student doing an internship in your department and outline some positive aspects of his work, but also some suggestions to improve work performance and commitment.



Your boss overloads you with tasks and deadlines. You try to meet him and ask for some clarification.



A colleague has the annoying habit of spreading gossip and incites you to participate in nasty office gossip.



In a meeting, you are asked to make “your” presentation spontaneously. You had no idea that you were supposed to present something.



You and your colleague worked on the same project. You did your part thoroughly, whereas your colleague was not very committed. Now your boss criticizes the results of your work.



Your supervisor catches you watching a cat video during working hours.



A co-worker is very unreliable and you must work with him on an assignment. You go to him and try to increase his enthusiasm and commitment.



Game

You find out that a colleague of yours receives more money for the same job you want to ask your boss for clarifications. Or simply: you want to negotiate a raise in salary with your boss.



You overhear a conversation about your work as being not good enough. You plan to approach those colleagues to clarify the situation and keep in mind you will not lose your temper.



You are stuck in the elevator with a colleague whom you do not know and start a small talk.



A colleague, whom you trust, is missing all deadlines. He does not reply to your emails and you have to provide to a customer a product/service soon. You go to his office and start a conversation.





Check for
understanding question



Ask a question



Introduce a
new topic



Continue
the statement



-I noticed...



-I think it would
be best...



-What do you
mean by.....



-Maybe if we clarify the
misunderstanding, we.....



Comment



-I feel...



-I suggest to ...



Rules & Instructions



Content:	Engage in a team conversation related to a work situation considering the requests of the cards
Objectives:	<ul style="list-style-type: none"> ✓ Train communication skills needed to hold a constructive conversation ✓ Develop a greater awareness of appropriate communication strategies for handling (uncomfortable) works situations ✓ Develop an understanding of the relationship-boosting benefits of good communication ✓ Develop critical thinking by analyzing the intentions and feelings behind the messages conveyed in a discussion ✓ Evaluate own communication skills in relation with other dialogue partners
Game components:	<ul style="list-style-type: none"> ✓ A5 -Set of task cards (15 pieces) – situations in the work context ✓ A6 -Set of colored cards (18 pieces) – requests to be followed
Time:	15 Min gameplay 15 Min evaluation in group, debriefing
Players:	3-5
Age range:	16+

The play:

The facilitator picks a card from the pile with A5-Cards and reads out the situation written on the card. S/he shuffles the A6-cards and distributes 3 cards to each player.

The players get 2 minutes to think about the situation described and put themselves in the character's role. They take turns to react to the situation presented and participate in the conversation based on the request/color of the card and statements of previous speakers. After each round, the players can put the used cards aside. The game ends when all the cards have been used.

Keep in mind:

The players have to analyse the situation, listen carefully to the narrative unfolding during gameplay, change perspective and cooperate in a group, paying attention to intonation, manner of speaking, gestures and facial expressions, attitude toward the players and the message they convey when speaking.

The facilitator decides on the number of rounds and cards with work situations to be played. Once the players have used all cards, the facilitator invites them to a debriefing following the gameplay.

Different way to play:

The facilitator reads out the working situation (A5-cards). Each player takes one card from the A6-cards and provides an impromptu response, reaction based on the colour of the card and the statement of the previous speaker.